

**Request for Proposals**  
**Department of Dine' Education**  
**RFP Bid No. 23-03-2991KS**

**Title:** Network Infrastructure Modernization and Technical Services

**Purpose:** To procure a vendor to monitor the Department of Dine Education (DODE) IT Network, perform routine maintenance and support, troubleshoot and repair technical issues that arise, apply updates and patches, install and configure hardware and software, backup the Departments data, and perform any other IT services necessary to keep the Department of Dine Education IT Network in satisfactory operating condition. The selected vendor will perform a Microsoft 365 migration including tenant set up, end-point security and management. One of the principal functions of the DODE Network is to provide a stable environment in which to host and operate the mission-critical Custom Applications, and the network must be maintained and configured in a manner that promotes their continued functionality.

The plan will be productive to the current state of the DODE NEIS IT infrastructure and provide technical assistance, make recommendations for improvements, that include remedy and upgrades of existing system. It will take into consideration viable options available or needed for implementation involving infrastructure provided by the latest cloud, on-prem or hybrid models and integration options of the existing or needed option with the systems and communications infrastructure for the department and agency offices.

**Mail or Delivery only (no electronic, must be sealed):**

**Mailing address:** Department of Diné Education  
(Attn: Brent Nelson)  
P.O. Box 670  
Window Rock, AZ 86515

**Physical address:** 2526 Morgan Boulevard  
ODSI/Navajo Telecommunications & Utilities  
Window Rock, Arizona 86515

**Please mark clearly "PROPOSAL FOR NETWORK INFRASTRUCTURE MODERNIZATION AND TECHNICAL SERVICES" – DO NOT OPEN.**

**Closing Date:** **Friday, April 21, 2023 at 5:00 p.m.**  
**Bid Opening:** **Tuesday, April 25, 2023 at 2:00 p.m.**

**Information:** For further information, please contact Brent Nelson  
e-mail: [brennelson@nndode.org](mailto:brennelson@nndode.org)  
Tel. (928) 871-7485/7475

Instructions to offerors to visibly mark on the outside of the proposal package, if applicable, the offeror's priority status Under the Navajo Nation Business Opportunity Act. It is the responsibility of the offeror to identify themselves as a Certified under the Navajo Nation Business Opportunity Act.

**Term and Conditions:**

The Department of Education reserves the right to reject any and all proposals and to waive minor irregularities in any Proposals.

Nothing in the RFP is intended to or shall have the effect of waiving any privileges or immunities afforded the Navajo Nation including, but not limited to, sovereign immunity or official immunity and it is expressly agreed that the Navajo Nation retains such privileges.

The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation law, rules, and regulations, including the Navajo Preference in Employment Act and applicable federal law, rules, and regulations.

**REQUEST FOR PROPOSAL  
(Bid No 23-03-2991-KS)**

**Title:** Network Infrastructure  
Modernization and Technical Services

To procure a vendor to monitor the Department of Dine Education (DODE) IT Network, perform routine maintenance and support, troubleshoot and repair technical issues that arise, apply updates and patches, install and configure hardware and software, backup the Departments data, and perform any other IT services necessary to keep the Department of Dine Education IT Network in satisfactory operating condition. The selected vendor will perform a Microsoft 365 migration including tenant set up, end-point security and management. One of the principal functions of the DODE Network is to provide a stable environment in which to host and operate the mission-critical Custom Applications, and the network must be maintained and configured in a manner that promotes their continued functionality. **DEADLINE APRIL 21, 2023.** To obtain bid packages go to website: [www.nnooc.org](http://www.nnooc.org) link: Purchasing RFP's/Ad.

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester, Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
2 Business name/disregarded entity name, if different from above
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____
4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.
6 City, state, and ZIP code.
7 List account number(s) here (optional)
Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
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or								
<b>Employer identification number</b>								
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## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ _____	Date ▶ _____
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.  
 If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

**NAVAJO NATION CERTIFICATION**  
**Regarding Debarment, Suspension, and**  
**Contracting Eligibility**

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
  - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
  - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
  - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
  - D. Violated contract provisions, including:
    - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
    - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
    - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Name of individual signing on Applicant's behalf (print)

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Title of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Signature of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Date